

**UNITED STATES DEPARTMENT OF AGRICULTURE**

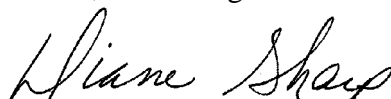
Farm Service Agency  
Washington, DC 20250

**Notice CRP-394**

**For:** State and County Offices

**2002 CRP 1-Year Contract Modifications**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

On January 11, 2002, the Secretary announced that CRP participants with CRP contracts that are scheduled to expire on September 30, 2002, will have the option to modify all or part of that contract to extend the expiration date for a period of 1 year at the same per acre payment rate. No general signup is scheduled for FY 2002. A 1-year extension has been authorized.

**B**

**Purpose**

This notice provides instructions for implementing the 1-year contract modification.

**C**

**Signup Period**

Participants may submit requests from the date of this notice through May 31, 2002, to modify eligible contracts to extend the expiration date.

**Disposal Date**

December 1, 2002

**Distribution**

State Offices; State Offices relay to County Offices and  
NRCS State and County Offices

## 2 1-Year Contract Modification Provisions

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### A

#### General Provisions

The following provisions apply to CRP-1 modifications to extend the expiration date 1 year.

- All eligible signatories on CRP-1, or their duly-appointed representative, shall sign CRP-1F Addendum as shown in Exhibit 1. This agreement requires continuing the terms and conditions of CRP-1 through September 30, 2003. COC is authorized to accept late-filed requests through September 30, 2002.
- The 1-year modification to extend option is only available to participants on any acreage that expires from CRP on September 30, 2002.

**Note:** This provision includes acreage erroneously enrolled based on an erroneous land eligibility determination as provided in 2-CRP, subparagraph 243 A.

- All CRP-1's scheduled to expire September 30, 2002, are eligible except those contracts expiring September 30, 2002, that have been in effect for more than 14 years on September 30, 2002. In no case shall CRP-1F Addendum be approved that would have the effect of a contract with a duration, in the aggregate, exceeding 15 years.

**Exceptions:** COC may determine not to require a tenant's signature on the modified CRP-1 if the tenant is either of the following:

- no longer has a right in interest to the land, such as a written lease for the time period of the modification or a maintenance agreement (not necessarily written) with the landlord
- not otherwise involved in farming other acreage on the farm.

When the tenant's signature is not required on the modified CRP-1, the full rental payment may be made to the landowner.

- Base, allotment, and quota history shall be reinstated to the farm when acreage expires from CRP.

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Continued on the next page

## Notice CRP-394

### 2 1-Year Contract Modification Provisions (Continued)

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#### B

##### Penalties

Participants may cancel the 1-year modification agreement on or before September 30, 2002, without penalty. Agreements terminated after this date are considered contract terminations and subject to standard termination policy in 2-CRP, paragraph 288.

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#### C

##### Federal Crop Insurance Requirements

There is no insurance linkage to participants who enter 1-year contract modifications provided for in this notice.

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#### D

##### FSA-578 End Year Dates

End year dates, as provided for in 2-CP, paragraph 78, shall be changed to “2003” for all acreage extended under CRP according to the provisions of this notice.

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### 3 Action

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#### A

##### KCAO Action

KCAO shall:

- notify all affected CRP participants with CRP-1's expiring on September 30, 2002 (Exhibit 2)
  - provide a list to County Offices through the Internet containing the names of all CRP participants to whom the letter in Exhibit 2 was sent.
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#### B

##### State Office Action

State Offices shall:

- forward the information in this notice to County Offices
  - retrieve CRP-1F Addendum from the FFAS Intranet Forms Online website at <http://intranet.fsa.usda.gov>
  - ensure that County Offices record CRP-1F Addendum in the system on or before September 30, 2002
  - notify the NRCS State Office of this 1-year CRP contract extension for FY 2002.
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### 3 Action (Continued)

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#### C

#### County Office Action

County Offices shall:

- review the interest list provided by KCAO through the Internet (<http://dc.ffasintranet.usda.gov/dafp/cepdsto.htm>) to ensure that CRP participants with contracts eligible for this 1-year extension were notified

**Note:** Send the letter in Exhibit 2 to any CRP participants who did not receive this notification.

- ensure that only CRP-1's scheduled to expire on September 30, 2002 (except those contracts that, with this 1-year extension, would exceed 15 years in duration), are approved
- follow up with participants with contracts expiring on September 30, 2002, who have not answered the response requested in the extension letter mailed by KCAO, on September 3, 2002

**Suggestion:** A copy of the KCAO list of participants with expiring contracts may be used to track the dates replies are received in the County Office.

- accept separate requests to modify CRP-1 to extend the expiration date for 1 year on CRP-1F Addendum (Exhibit 1)

**Note:** Do not approve requests until all signatories to CRP-1, or their duly-authorized representative, have signed CRP-1F Addendum.

**Exception:** COC may determine not to require a tenant's signature on the modified CRP-1 if the tenant is either of the following:

- no longer has a right in interest to the land, such as a written lease for the time period of the modification or a maintenance agreement (not necessarily written) with the landlord
- not otherwise involved in farming other acreage on the farm.

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## Notice CRP-394

### 3 Action (Continued)

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#### C

#### County Office Action (Continued)

- for participants that modify CRP-1 on only a part of the acreage under CRP-1, revise CRP-1, according to 1-CRP, to designate on separate CRP-1's the acres:
  - expiring on September 30, 2002
  - being extended through September 30, 2003

**Note:** Modified CRP-1's shall be recorded in the system by September 30, 2002.

- notify the local NRCS Field Office of this 1-year CRP contract extension.
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#### D

#### NRCS Concurrence

The NRCS National Office has concurred with this notice.

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## CRP-1F Addendum, CRP-1 Modification to Extend the Contract Expiration Date for 1 Year

REPRODUCE LOCALLY. Include form number and date on all reproductions.		Form Approved - OMB No. 0560-0125																								
<b>CRP-1 F Addendum</b> (01-14-02)	<b>U.S. DEPARTMENT OF AGRICULTURE</b> Commodity Credit Corporation	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="font-size: small;">1. ST. &amp; CO. Code</td> <td style="text-align: center;">42-075</td> </tr> <tr> <td style="font-size: small;">2. Contract Number</td> <td style="text-align: center;">12</td> </tr> <tr> <td style="font-size: small;">3. Farm Number</td> <td style="text-align: center;">102</td> </tr> </table>	1. ST. & CO. Code	42-075	2. Contract Number	12	3. Farm Number	102																		
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2. Contract Number	12																									
3. Farm Number	102																									
<b>CRP-1 MODIFICATION TO EXTEND THE CONTRACT EXPIRATION DATE FOR 1 YEAR</b>																										
<b>4. TERMS TO EXTEND EXPIRATION DATE OF THE CRP-1 CONTRACT</b>  <p>This contract modification is entered into by the Commodity Credit Corporation (CCC) and the undersigned participant(s) of the Conservation Reserve Program (CRP) contract in Item 2 above.</p> <p>By signing this contract modification, the participant(s) and CCC agree to:</p> <ul style="list-style-type: none"> <li>• extend the expiration date of the CRP contract identified in Item 2 above for the period from October 1, 2002, through September 30, 2003.</li> <li>• comply with the terms and conditions of the cited contract as contained in the corresponding CRP- 1, CRP- 1 Appendix, and any addendum thereto.</li> <li>• extend the lifespan of all CRP practices established for the contract identified in Item 2 above for 1 year longer than indicated on AD-245, page 2 or for 1 year longer than was agreed to under other extension provisions.</li> </ul> <p><b>It is so agreed and understood.</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 45%; font-size: small;">Participant's Name (Printed)</td> <td style="width: 45%; font-size: small;">Participant's Signature</td> <td style="width: 10%; font-size: small;">Date</td> </tr> <tr> <td style="text-align: center;">John Doe</td> <td style="text-align: center;">/s/ John Doe</td> <td style="text-align: center;">02-01-02</td> </tr> <tr> <td style="font-size: small;">Participant's Name (Printed)</td> <td style="font-size: small;">Participant's Signature</td> <td style="font-size: small;">Date</td> </tr> <tr> <td style="text-align: center;">Mary Doe</td> <td style="text-align: center;">/s/ Mary Doe</td> <td style="text-align: center;">02-01-02</td> </tr> <tr> <td style="font-size: small;">Participant's Name (Printed)</td> <td style="font-size: small;">Participant's Signature</td> <td style="font-size: small;">Date</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> <tr> <td style="font-size: small;">Participant's Name (Printed)</td> <td style="font-size: small;">Participant's Signature</td> <td style="font-size: small;">Date</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> </tr> </table>			Participant's Name (Printed)	Participant's Signature	Date	John Doe	/s/ John Doe	02-01-02	Participant's Name (Printed)	Participant's Signature	Date	Mary Doe	/s/ Mary Doe	02-01-02	Participant's Name (Printed)	Participant's Signature	Date				Participant's Name (Printed)	Participant's Signature	Date			
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5. Signature of CCC Representative  <div style="text-align: center; font-size: large;">/s/ COC Person</div>	Date  <div style="text-align: center;">02-02-02</div>	6. County FSA Office Name and Address (Include ZIP Code)  Lebanon County FSA Office 123 N. Main Street Anytown, PA 12345-6789  Telephone Number: ( 123 ) 456-7890																								
<p><b>NOTE:</b> The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a) and the Paperwork Reduction Act of 1995, as amended. The authority for requesting the following information is 7 CFR Part 704. The information will be used to modify the CRP-1 contract by extending the expiration date for 1 year. Furnishing the requested information is voluntary. Failure to furnish the requested information will result in loss of benefits. This information may be provided to other agencies, IRS, Department of Justice or other State and Federal Law enforcement agencies and in response to a court magistrate or administrative tribunal. The provisions of criminal and civil fraud statutes, including 18 USC 286, 287, 371, 641, 651, 1001, 15 USC 714m, and 31 USC 3729, may be applicable to the information provided.</p> <p>According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0125. The time required to complete this information collection is estimated to average 5 minutes per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimated or any other aspect of this collection of information, including suggestions for reducing this burden to the CRP Program Manager, CEPD, Stop Code 0513, 1400 Independence Avenue, SW, Washington, DC 20250-0513; and to the Office of Management and Budget, subject Paperwork Reduction Package (OMB No. 0560-0125).</p> <p><b>RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</b></p>																										
<p>The U. S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.</p>																										

## Letter to CRP Participants With Contracts Expiring on September 30, 2002



United States  
Department of  
Agriculture

Farm and Foreign  
Agricultural  
Services

Farm Service  
Agency

1400 Independence  
Avenue, SW  
Stop 0501  
Washington, DC  
20250-0505

Dear CRP Participant:

In the near future, you must make important decisions about your Conservation Reserve Program (CRP) contract(s) that is scheduled to expire September 30, 2002. Although the Farm Service Agency (FSA) does not plan to hold a general signup to reenroll this land under another long-term CRP contract before it expires on September 30, 2002, expiring contracts may be eligible for a 1-year extension of the current contract terms and conditions. Through participation in this 1-year extension, the CRP acreage will continue to remain in "cropland" status.

Please note that you must request a contract extension at the local FSA office by May 31, 2002.

If you, instead, consider putting some or all of your expiring CRP land back into production, I strongly encourage you to consider devoting areas of your land to highly desirable conservation practices such as grassed waterways, filter strips, contoured buffer strips, riparian buffers including marginal pastureland to be devoted to riparian buffers, field windbreaks, shelter belts, or similar practices. The FSA will cost share with you to establish and maintain these practices, provide annual rental, and in some cases, incentive payments. These practices are eligible under the CRP continuous signup and can be enrolled at any time without having to submit a competitive offer under a general signup.

For more information about the 1-year extension signup, please contact your local FSA Service Center where your contract(s) is administered.

Sincerely,

A handwritten signature in cursive script that reads "James R. Little".

James R. Little  
Administrator